

VACATION PLANNING

Projected Itinerary

Dates	
Location(s)	
Who is Going?	
Major Must Do's	
Passports/ID expiration dates?	
How many days (or hours) traveling to location?	
Rest Locations/Stops?	
How many days (or hours) traveling home?	
Rest Locations/Stops?	

Trip Budget

Category	Approx Cost (add 15% buffer)	Method of Payment (Credit, Points, Cash)	Actual Cost (Complete after trip to help budget for future trips)
Air/Train/Bus Tickets			
Rental Car Fuel			
Taxi/Uber/Lyft (total)			
Cost for Food			
Hotel/Lodging			
Attractions/Recreation			
Souvenirs			
Baggage Fees			
Miscellaneous Cost			

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<i>Breakdown of Expenses & Timeline</i>			
<i>Experience</i>	<i>Cost (Tickets, Meal, etc)</i>	<i>Method of Payment (Credit, Points, Cash)</i>	<i>Date & Time Attending Experience</i>

<i>Emergency Information</i>	
<i>Nearest Hospital</i>	
<i>Nearest Police Station & Number</i>	
<i>Nearest Fire Department</i>	
<i>Nearest Grocery Store</i>	
<i>Who will know our plans?</i>	
<i>List of Medications & Doses</i>	
<i>List of Allergies</i>	